

Glenwood City Council Committee Meeting Minutes
5 N. Vine St. Glenwood, Ia 51534

Glenwood City Council met for a meeting on Tuesday, May 27th, 2025 at 6:00pm in Council Chambers. Mayor Angela Winquist called the meeting to order with the following Council Members present: Christina Duran, Natalie McEwen, Donnie Kates, Mike Lines and Laurie Smithers.. City employees present: Mitch Kolf, Dannielle Arnold, Fire Chief Matt Gray, Police Chief Eric Johansen, Jamey Clark. Guests Joe Foreman, Jeni Kirsch, and Jen Wilson.

Discussions were had on if the city should allow for 1 day food truck vendor passes and what the fees should be. Also if fees should be lowered for the current fee schedule. Other cities were cited having fees from 0- \$25 daily pass fees.

The Golf Cart Ordinance was addressed. Hours of operation changed to anytime with proper lighting and signs/flags displayed. It was discussed changing the age of operator to 16 years of age without an adult and 14 with an adult and allow access on certain streets for citizens that live on Marrian, Gateway and Hickory ridge.

Scooters, Rollerskates, and Skateboards will have certain streets they are prohibited from being on. As offenses happen, violation fees go up. Being proactive is a priority and how to get information into parents hands before violations occur is being looked into.

Codification Update is past due and has been in the works for 5 years. The City Administrator Mitch Kolf requested no changes to ordinances until the process is finished.

The Comprehensive Plan was discussed by Duran. Duran brought up the 5 goals and to make sure they were still the goals that the city wants to focus on and if not how does the city pivot its focus if needed.

Kolf presented the City's new website and showed how easy it is to update once live. Discussions to be continued.

Glenwood City Council Minutes

Glenwood City Council met in regular session on Tuesday, May 27, 2025 at 7:00pm in Council Chambers. Mayor Winquist called the meeting to order and the Pledge of Allegiance was recited. The following Council Members were present: Christina Duran, Mike Lines, Natalie McEwen, Laurie Smithers and Donnie Kates. City employees present: Police Chief Eric Johansen, Fire Chief Matt Gray, Mitch Kolf, Dannielle Arnold, Jamey Clark & Ron Mattox. Guests: Joe Foreman, Brandan Olson, Julie Kalambokidis, Brad Oliver, Gary Hogan, Sandi Winton & Jen Wilson.

Motion Lines/2nd Smithers to approve the Consent Agenda as printed: Agenda, Abstract of Claims # 22, Minutes from 05.13.2025 & 5.15.2025, Approve Renewal of Greenleaf Tobacco, Dollar General #6216, & Fas Mart #551 TobaccoRetail Permit: Roll Call: Ayes-5 Nays-0 Motion Carried

Allow visitors to address council- Ted Ely introduced himself to council. He and wife Teresa Lawler moved here 3 years ago. Lots of family in the area. Grandkids are pool patrons. He is offering his time and efforts with the current issues the pool is experiencing. Ely would also like to endorse support for the pool committee proposal the City Administrator Kolf has on the agenda.

Brandan Olson appeared before Council to discuss the decision on trees planted in the right-of-way. The trees are of a conifer evergreen variety. Brandan said that if granted the okay to remain he would make sure they were trimmed so as not to extend onto the road or sidewalk and he was hoping they would look at it as a case by case situation. Ordinance states evergreens are not allowed in the ROW. Council's decision was that trees are to be removed from ROW.

Committee Reports-McEwen gave a summary of the committee meeting stating there was talk about making changes to a couple different ordinances and setting committees to work on it. Work will begin to get the codification completed and another look into the comprehensive plan to ensure our goals are still in line.

Motion Lines/2nd Kates to approve Application for Payment #1 for United Utilities and Excavation in the amount of \$72,334.90: Roll Call: Ayes-5 Nays-0 Motion Carried

Black Hills Energy-At 7:21pm Mayor Winquist Called to Order Public Hearing on Proposed Ordinance Renewal Recognition of Publication: Notice of Public Hearing published on May 21, 2025 in the Opinion-Tribune. The City Clerk did not have a report of any written objections filed at City Hall. Mayoral Call for Objections, Statements, and/or Exhibits for Council Consideration. There were none. Public Comment Gary Hogan with Black Hills Energy introduced himself. Public Hearing Adjourned at 7:22pm.

Motion Smithers/2nd McEwen to approve Second Reading of Proposed Ordinance: Roll Call: Ayes-5 Nays-0 Motion Carried

Motion Kates/2nd Smithers to Waive Third Reading of Proposed Ordinance: Roll Call: Ayes-5 Nays-0 Motion Carried

Motion Kates/2nd McEwen to Approve Ordinance 935 an Ordinance granting Black Hills/Iowa Gas Utility Company, LLC d/b/a Black Hills Energy, a Delaware corporation, its lessees, successors and assigns, a natural gas franchise and the authority to construct, operate, maintain, and extend a natural gas distribution plant and system, and granting the right to use the streets, alleys, and other public places within the present or future corporate limits of the City of Glenwood, Iowa: Roll Call: Ayes-5 Nays-0 Motion Carried

Motion Smithers/2nd Lines to Approve Resolution 3718 Dispensing of Special Election Requirement: Roll Call: Ayes-5 Nays-0 Motion Carried

Departmental Reports- Mattox-Park & Rec- Cottonwood halfdead on A1's ballfield. Dropping large limbs. Provided quotes from Miner's Tree Service's, Kaneshville and JM Tree Service for Tree, Brush, and Stump Removal. User Agreements will be reviewed at the next meeting.

Motion McEwen/2nd Duran to approve Tree Removal and Brush Removal from Kaneshville Valley in the amount of \$5,000.00: Roll Call: Ayes-5 Nays-0 Motion Carried

Motion Smithers/McEwen to table approval for Stump grinding as Ron is to reach out to the Cemetery Department for use of their stump grinder: Roll Call: Ayes-5 Nays-0 Motion Carried

Clark - Public Works -Presented quotes from Badger Body for a Tommy gate, Summer hours began this week and will go until labor day. 6am-2:30pm.

Motion Kates/2nd Duran to Approve the Purchase of a Tommy Gate from Badger Body & Truck Equipment Co. in the amount of \$5,398.00 for the 2025 Ford F-250: Roll Call: Ayes-5 Nays-0 Motion Carried

Smithers asked, "What is the difference between steel and aluminum"? Jamey responded, The steel is stronger and the aluminum is lighter. The steel will add a little weight to the back of the truck".

Motion Lines/ 2nd Smithers to Approve Sidewalk Permit # 24216 Reimbursement to Todd Beaudry in the amount of \$236.45: Roll Call: Ayes-5 Nays-0 Motion Carried

Johansen - Police - Drafted a No Parking Ordinance on certain streets to allow for emergency vehicles and snow plows to get down easier.

MotionLines/2nd Duran to Approve Drivers Safety Program Policy: Roll Call: Ayes-5 Nays-0 Motion Carried

Motion McEwen/Smithers to Approve Resolution 3719 Setting the Fee for Drivers Safety Program: Roll Call: Ayes-5 Nays-0 Motion Carried

Gray – Fire & Rescue/Code Enforcement - Brad Oliver spoke about the Hydrant Parties for citizens that were planned around the community each Sunday in June and the 1st Sunday in July from 11am-1pm. There have been 69 calls for service since the last council meeting. The new ambulance is in and will be getting the radio in and decals put on. Once that is done it will be going into service.

Kolf - Administration -Pool Updates- Motion Smithers/2nd Kates to Approve Letter of Engagement - Ahlers and Cooney, Roll Call: Ayes-5 Nays-0 Motion Carried

A pool committee was proposed. Council requests more information on what qualifies someone to be a committee member, how many members would be on the committee. It was also discussed if there be an open discussion inviting the public for transparency and should a different engineer that specializes in pools be involved. The city is still waiting for the final report from Burbach.

SWITA will provide rides to the Malvern Pool Tuesday and Thursday for Glenwood residents this summer. \$5.00 round trip or become a Summer Fun Bus Unlimited Pass holder. This does NOT include pool entry cost.

Motion Lines/2nd Smithers to Approve Resolution 3717 Wage Resolution, Roll Call: Ayes-5 Nays-0 Motion Carried

Motion Smithers/2nd Lines to Approve Special Events Permit- Hillside House of Hell Live Music, Roll Call: Ayes-4 Nays-1 Motion Carried

Union Contract -

Motion Duran/2nd Kates to table FY 2026 Union Contract, Roll Call: Ayes-5 Nays-0 Motion Carried

Community Development Block Grant-Disaster Recovery Projects

Motion Smithers/2nd Kates to Approve the Following Pass Through CDBG Funds: GAX 59 19-DRH-018- Arbor Hills, paid to SWIPC invoice #1453-16 in the amount of \$16,457.23, Roll Call: Ayes-5 Nays-0 Motion Carried

Community Development Block Grant - Downtown Revitalization

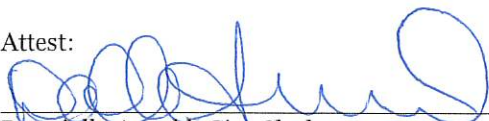
Motion McEwen/2nd Duran to Approve Invoice 2310-5 for Curtis Architecture & Design PC in the amount of \$9,687.05, Roll Call: Ayes-5 Nays-0 Motion Carried

Mayors Report- Received the water filling station for the Lake park that was given by the Delta Dental Grant. June 13th the ballfield will be dedicated to Officer Abbot.

Council Report- McEwen- Cemetery looks amazing for this Memorial Day Holiday.

Motion Smithers/2nd Duran to Adjourn at 8:25pm

Attest:



Dannielle Arnold, City Clerk



Angela Winquist, Mayor